



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, May 25, 2016**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (16-2736)

**Attachments:**    [AUDIO](#)

Present:            Chairperson Barbara Bigby, Vice Chairperson Cheryl Grills  
                         Ph.D., Commissioner Donald S. Andrews, Commissioner Percy  
                         Duran III, Commissioner Eleanor R. Montañó and Commissioner  
                         Theresa Zhen

Excused:           Commissioner Johanna Arias-Bhatia, Commissioner Susan  
                         Burton and Commissioner Anne S. Hill

Staff present: Roy Sinclair and Jenny Kimbell. (16-2737)

Call to Order. (16-2665)

**Chairperson Bigby called the meeting to order at 10:05 a.m.**

**Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of  
silence.**

**I. ADMINISTRATIVE MATTER**

1. Approval of the May 18, 2016 Minutes. (16-2664)

**On motion of Commissioner Percy Duran III, seconded by Commissioner  
Donald S. Andrews and unanimously carried, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

**II. REPORTS**

2. Chairperson's Report on various items. (16-2666)

Chairperson Bigby reported that she contacted the administrator of the Penny Lane Group Home facilities to clarify the discrepancies regarding the group home site and satellite numbers. Chairperson Bigby directed the Commission to continue to use the Satellite numbers to identify the Penny Lane Group Home sites that are being inspected.

Chairperson Bigby also reported that the deadline for submitting a Scholarship has been extended to June 7, 2016 and the Board of Supervisors presentation is scheduled for July 5, 2016.

Additionally, Chairperson Bigby informed the Commission that inspection assignments will be distributed at the June 1, 2016 meeting.

3. Staff Report on Correspondence Received and Department Representative Reports. (16-2668)

**There was no report presented.**

4. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from May 19, 2016 to May 24, 2016. (16-2669)

**During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:**

**Chairperson Bigby visited:**

- San Dimas Sheriff Station (Walnut Ave., San Dimas, CA) on May 20, 2016.
- Hillside Home for Children (Hill Ave., Pasadena, CA) on May 24, 2016.

**Commissioners Andrews and Montaña visited:**

- Norwalk Sheriff Station (Civic Center Dr., Norwalk, CA) on May 24, 2016.

**Commissioner Montaña visited:**

- Norwalk Courthouse (Norwalk Bl., Norwalk, CA) on May 24, 2015.

**Commissioners Andrews and Bhatia visited:**

- North County Correctional Facility (The Old Road, Castaic, CA) on May 23, 2016.

5. Report from the Sybil Brand Commission's Ad-Hoc Committees. (16-2670)

**Vice Chairperson Grills reported that staff provided sufficient information on the past inspections made by the SBC and is requesting a tally of the total numbers in each category for the completion of the report.**

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**She will be submitting a draft report to the Commission for review and discussion.**

### **III. DISCUSSIONS**

6. Discussion regarding Assembly Bill No. 167: High school graduation, local requirements for foster children. (16-2607)

**The following item was continued to the June 1, 2016 meeting.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

7. Discussion on Sheriff's response from the letter regarding the Century Regional Detention Center (CRDF). (16-2662)

**After discussion, Vice Chairperson Grills directed staff to arrange a meeting with Commander Romero to be held at the Century Regional Detention Facility (CRDF) to discuss the Sheriff's response letter to the SBC regarding their findings at CRDF. After the meeting she will report back to the Commission.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

### **IV. MISCELLANEOUS**

#### **Matters Not Posted**

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-2671)

**There were no items presented for a future agenda.**

#### **Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-2672)

**There were no members of the public present to address the Commission.**

#### **Adjournment**

10. Adjournment for the meeting of May 25, 2016. (16-2673)

**There being no further business, Chairperson Bigby adjourned the meeting of May 25, 2016 at 11:53 a.m.**